



IMPORTANT UPDATE. PLEASE DISTRIBUTE.

Dear Valued Customer:

As part of Boeing's recent acquisition of KLX Aerospace Solutions, **KLX Inc. dba KLX Aerospace Solutions will change its name to Boeing Distribution Services Inc. effective 4 February 2019.** The purpose of this communication is to confirm the timeline of name change activities, to explain the minimal changes in effect for your operations, and to address your critical questions.

TIMELINE

- Our last day named as KLX Aerospace Solutions will be 3 February 2019
- We will officially change the name of KLX Inc. to **Boeing Distribution Services Inc.** on 4 February 2019
- You will receive an official "name change" notification on 4 February for your records

For a smooth transition, no changes should be made within your systems prior to 1 February 2019.

All changes are in effect 4 February 2019. NOTE: This is not a legal entity change, only a name change, therefore most system requirements *will not* change.

NO CHANGES TO:

- | | |
|--|-----------|
| • Pre-existing Purchase Orders in our system | NO CHANGE |
| • CAGE Codes | NO CHANGE |
| • DUNS number | NO CHANGE |
| • EIN / Tax ID / VAT Numbers | NO CHANGE |
| • Billing address, "Remit To" locations | NO CHANGE |
| • SITA address | NO CHANGE |
| • QMS and ERP System | NO CHANGE |
| • Supplier codes for KLX Aerospace Solutions | NO CHANGE |
| • Your KLX contact(s) | NO CHANGE |
| • KLX phone numbers, addresses | NO CHANGE |
| • Orders submitted before 4 February | NO CHANGE |

WILL CHANGE

- | | |
|--|--|
| • KLX Inc. entity name | Boeing Distribution Services Inc. |
| • KLX "Remit To" Name | Name change only |
| • KLX Quality Manual | Name change only |
| • KLX Email Addresses | First.Lastname@BoeingDistribution.com |
| • Orders submitted on / after 4 February | address to Boeing Distribution Services Inc. |
| • ShopKLX.com and KLXaerospace.com | www.BoeingDistribution.com |

The Boeing logo will be used as a trademark for our numerous products and services, and labeling of data, documentation, and products will be updated to reflect our new name.

ACTIONS REQUIRED BY YOU/YOUR COMPANY

Effective 4 February 2019, please update your records and financial systems to reflect our new name **Boeing Distribution Services Inc.** so that POs, invoices, and other applicable documentation can be processed as usual.

Additionally, effective 4 February 2019, we ask that your organization:

- Align existing Supplier Code for KLX Aerospace Solutions (or KLX Inc.) to **Boeing Distribution Services Inc.**
- Update Approved Supplier Listings to reflect the **Boeing Distribution Services Inc.** name
- Submit new requests for proposals and other correspondence in the new name

Please note that contacts with whom you conduct business are otherwise unchanged. Please do not hesitate to contact your representative with any questions.

Please distribute this message within your organization to ensure the necessary awareness.

Thank you for your continued partnership. We are excited about this new opportunity for growth and investment, and we look forward to working with you as Boeing Distribution Services Inc. in 2019 and beyond.

Regards,



John A. Cuomo
President, KLX Aerospace Solutions

INCLUDED IN THIS COMMUNICATION

Frequently Asked Questions – details about the name change activities (below)

FREQUENTLY ASKED QUESTIONS

1. *When do we need to modify our systems due to your name change?*

For a smooth transition, **no changes should be made within your systems prior to 1 February 2019** and all changes are in effect 4 February 2019.

2. *What about my pre-existing orders with KLX Aerospace Solutions?*

The PO was issued to “KLX Aerospace Solutions” or “KLX Inc.” but the invoice will be from “Boeing Distribution Services Inc.” for orders fulfilled on or after 4 February (*note: same legal entity, new name*).

What if your PO must match the “remit to” name?

If your PO is issued to KLX Aerospace Solutions or KLX Inc. and must match your “remit to” address, we will accept payment to KLX Inc. for an interim period.

3. *Will contracts or accepted purchase orders have to be amended to reflect the Boeing Distribution Services Inc. name?*

No. As this is just a legal name change for the KLX Inc. entity, and because our Tax ID, CAGE codes, etc. are not changing, all existing contracts and accepted purchase orders will remain valid and active in our system. We will contact customers individually if any specific contract language presents an issue or concern.

4. *Will we be required to change our supplier codes for KLX?*

While the legal entity name for KLX Inc. is changing to Boeing Distribution Services Inc., there will be no changes to our EIN / Tax ID number, CAGE codes or SITA address (for all locations). Please **do not change our supplier code** within your system (*change the name only*) in order to minimize any risk to existing orders/shipments and performance history.

ACCOUNTING

5. *What is last day invoicing as KLX?*

1 February 2019. Until 1 February, invoices will be issued under KLX Inc.’s name. All open Purchase Orders will roll over to Boeing Distribution Services Inc. When we open for business on 4 February, the invoices will be issued in Boeing Distribution Services Inc.’s name.

6. *Will you have new bank account numbers or remittance instructions?*

No. Please just update the “Remit To” name to Boeing Distribution Services Inc. All other remittance instructions will remain unchanged.

7. *Does KLX Inc.’s Tax ID or VAT registrations numbers change?* No. If helpful, a W-9 with the new name can be provided upon request on or after February 4.

8. *Will we have to reapply for credit with Boeing Distribution Services Inc.?* No.

QUALITY

9. *CAGE codes changing?* No.

10. *DUNS number changing?* No.

11. *Will the Quality Manual change?* Only the name and logo will change; our QMS and QA Manual content remains the same. The updated Quality Manual will be available for download at www.BoeingDistribution.com on and after 4 February 2019. New surveys will be processed upon request on and after 4 February.

12. *Are all quality accreditations flowing to the new company name (e.g. ISO 9000, AS9100, all 3rd-party approvals)?* Yes *Is re-certification necessary?* No

13. *Manufacturer and supplier certs show traceability to KLX, what about to Boeing Distribution Services Inc.?*

All previous certification received prior to 4 February will remain as KLX.

14. *How will we send RMAs after the name change?*

Please address any RMAs to Boeing Distributions Services Inc. after 4 February. We will continue to honor any credits issued to our customers before 4 February after we change our name to Boeing Distribution Services Inc.

COMMUNICATIONS & POINTS OF CONTACT

15. *Will emails and websites change?*

Yes, the new Boeing Distribution Services Inc. email format will be Firstname.Lastname@BoeingDistribution.com.

IMPORTANT: Emails sent to existing KLX addresses after 4 February will be automatically forwarded to the correct Boeing Distribution inbox for a short period, but not indefinitely, so kindly update your contacts at your earliest convenience after 1 February.

The KLXaersospace.com and ShopKLX.com websites and related customer portals will be available at **BoeingDistribution.com**.

16. *Where do we go for more information regarding the name change?*

Name change communications and FAQs are available for download at www.KLXAerospace.com under "News." After 4 February, all information will be available at www.BoeingDistribution.com.

17. *What's next?*

A formal statement confirmation the name change will be provided on 4 February 2019. **Again, no changes should be made within your systems prior to 1 February 2019.**

Thank you.